



**Note: It is the customer's responsibility to contact local telephone and cable companies if interested in joint trenching.**

**Before service can be scheduled for installation the following must be completed:**

- An approved and recorded Plat Map or a Certified Survey Map must be received submitted electronically. *(We must receive the "approved and recorded" Plat Map or the Certified Survey Map to begin our design work.)*
- Cross section plans for sewer, water & culvert must be received in the local office. (If applicable)
- Signed contract must be received.
- Construction charges must be paid in advance. (If over \$1,000 in Wisconsin; if over \$25 in Michigan)
- Required permits and/or easements must be on file in the local office. Public Service requires a 12-foot wide utility easement.
- Permanent survey stakes including property lines (subdivision lots) must be installed.
  - Permanent survey stakes are steel pipe, rod or government monument – NOT wooden lath or stakes.
- Sewer and water installation must be complete.
- Road work must be complete.
- System route cleared 10' wide.
  - The distribution system route is the utility easement area in addition to the road right-of-way.
- Road (including easements) to be within 6" of final grade (excluding blacktop).
- All private underground facilities (existing or future) must be marked or exposed.
  - Mini-sewers, electric wires, septic systems, communication wires, water lines, gas fuel runs, invisible fencing, etc.

**\* Winter construction charges will apply during winter months.**

**Additional Comments or Information:**

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