

C4. Standard Rules & Regulations-Construction Policy**RIIM**SECTION IV. CONSTRUCTION POLICY

This section of the rules and regulations sets forth the terms and conditions under which the company will construct and extend its facilities to serve new loads and replace, relocate, or otherwise modify its facilities.

Except where specifically stated otherwise, service extension policy is based on overhead construction, and any financial participation by the customers for underground facilities shall be in addition to other charges provided for in these rules.

Contributions in aid of construction and other deposits made with the company under the provisions of this section shall be considered nonrefundable, except where provisions for refunds are specifically stated. No refunds will be made in excess of the refundable amount deposited, and deposits shall not bear interest. Refunds, where applicable, will be made in accordance with the terms stated hereinafter.

Each distribution line extension shall be a separate distinct unit and any further extension therefrom shall have no effect upon the agreements under which such extension is constructed.

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1. OVERHEAD EXTENSION POLICYa. Residential Service1) Charges

For each permanent year-round dwelling, the company will provide a single-phase line extension, excluding service drop, at no additional charge for a distance of 600 feet of which no more than 200 feet is a lateral extension on the customer's private property. For each permanent seasonal-type dwelling, the company will provide at no extra charge a 200-foot extension from a main line distribution feeder. Distribution line extension in excess of the above footages will require an advance deposit equal to the actual costs for the portion of the line extension in excess of above footages. There will also be a nonrefundable contribution equal to the cost of right-of-way and clearing on such excess footage. Three-phase extensions will be on the same basis as commercial and industrial.

2) Measurement

The length of any main line distribution feeder extension will be measured along the route of the extension from the company's nearest facilities from which the extension can be made to the customer's property line. The length of any lateral extension on the customer's property shall be measured from the customer's property line to the service pole. Should the company for its own reasons choose a longer route, the applicant will not be charged for the additional distance. However, if the customer requests special routing of the line, the customer will be required to pay the extra cost resulting from the special routing.

3) Refunds

During the five (5) year period immediately following the date of payment, the company will make refunds of the charges paid for a financed extension under provisions of Paragraph 1) above. The amount of any such refund shall be \$500 for each permanent electric service subsequently connected directly to the facilities financed by the customer. Directly connected customers are those which do not require the construction of more than 300 feet of lateral primary distribution line. Such refunds will be made only to the original customer if still receiving service at the same location and will not include any amount of contribution in aid of construction for underground service made under the provisions of the company's underground service policy as set forth in this section. The total refund shall not exceed the refundable portion of the contribution.

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b. Commercial or Industrial Service1) Company-Financed Extensions

Except for contributions in aid of construction for underground service made under the provisions of Section III., 2), of these rules, the company will finance the construction cost necessary to extend its facilities to serve commercial or industrial customers when such investment does not exceed two (2) times the annual distribution service revenue anticipated to be collected from customers initially served by the extension.

2) Charges

When the estimated cost of construction of such facilities exceeds the company's maximum initial investment as defined in Paragraph 1), the applicant shall be required to make a deposit in the entire amount of such excess construction costs. Owners or developers of mobile home parks shall be required to deposit the entire amount of the estimated cost of construction, subject to the refund provisions of Paragraph 3).

3) Refunds

That portion of the deposit related to the difference in the cost of underground construction and the equivalent overhead facilities shall be considered nonrefundable. This amount shall be determined under applicable provisions of the company's underground service policy as set forth in this section.

The company will make refunds on remaining amounts of deposits collected, under the provisions of Paragraph 2) above, in cases where actual experience shows that the electric distribution service revenues supplied by the customer are sufficient to warrant a greater initial investment by the company. Such refunds shall be computed as follows:

a) Original Customer

At the end of the first complete 12 month period immediately following the date of initial service, the company will compute a revised initial investment based on two (2) times the actual distribution service revenue provided by the original customer in the 12 month period. Any amount by which twice the distribution service actual annual revenue exceeds the company's initial investment will be made available for refund to the customer; no such refund shall exceed the amount deposited under provisions of Paragraph 2) above.

b) For Additional New Customers

Refunds for additional new customers directly connected to the financed extension during the refund period will be governed by Section III., 1., a., 3).

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c. Service Extensions to Loads of Questionable Permanence

When service is requested for loads of questionable permanence, such as, but not limited to, saw mills, mixer plants, gravel pits, oil wells, oil facilities, etc., the company will install, own, operate, and maintain all distribution facilities up to the point of attachment to the customer's service equipment subject to the following:

1) Charges

Prior to commencement of construction, the customer shall make a deposit with the company in the amount of the company's estimated construction and removal less cost of salvage. Such estimates shall include the cost of extending the company distribution facilities and of increasing capacity of its existing facilities to serve the customer's load.

2) Refunds

At the end of each year, the company will make a refund on the amount deposited distribution service from revenues derived from the customer for electric service from the facilities covered by the deposit. The amount of such refund for any given year or part thereof shall be computed as follows:

a) Year to Year for the First Four Years of the Deposit Period

- (1) Twenty percent (20%) of the deposit if this amount is equal to or less than 20% of the new distribution service annual revenue, excluding fuel adjustment and sales tax revenues, or,
- (2) Twenty percent (20%) of the new annual distribution service revenue, excluding fuel adjustment and sales tax revenues, if this amount is less than 20% of the deposit.

b) The Final Year of the Five-Year Refund Period

- (1) If, at the end of the five-year refund period, the total distribution service revenue for that period, excluding fuel adjustment and sales tax revenues, is equal to or greater than five (5) times the original deposit, the balance of the deposit will be refunded, or,
- (2) If, at the end of the five-year refund period, the total distribution service revenue, excluding fuel adjustment and sales tax revenue, is less than five (5) times the original deposit, the refund for the fifth year will be applied in accordance with a), (1) or (2), above.

No refund is to be made in excess of the deposit and the deposit shall bear no interest.

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2. UNDERGROUND SERVICE POLICY**a. General**

This portion of the rules provides for the extension and/or replacement of underground electric distribution facilities. The Upper Peninsula of Michigan was excluded from the mandatory underground rules adopted by the Michigan Public Service Commission in Case No. U-3001. The general policy of the company is that real estate developers, property owners, or other applicants for underground service shall make a contribution in aid of construction to the company in an amount equal to the estimated difference in cost between underground and equivalent overhead facilities.

Methods for determining this cost differential for specific classifications of service are provided herein. In cases where the nature of service or the construction conditions are such that these provisions are not applicable, the general policy stated above shall apply.

The company, at the request of the developer, will install an underground electric distribution system for all new residential subdivisions, mobile home parks, multiple occupancy building complexes, and commercial subdivisions, in cooperation with the developer or owner, evidenced by a signed agreement and in compliance with the following specific conditions:

The developer or owners must provide for recorded easements or rights-of-way acceptable to the company. The easements are to be coordinated with other utilities and will include easements for street lighting cable.

The developer or owner must provide for upgrading the easement to finished grade or for clearing the easement of trees, large stumps, and obstructions sufficiently to allow trenching equipment to operate. Survey stakes indicating easements, lot lines, and grade must be in place. The developer or owner must certify to the company that the easements are graded to within four (4) inches of final grade before the underground distribution facilities are installed.

The developer or owner requesting underground construction must make a nonrefundable contribution to the company for primary switching cabinets. When a switching cabinet is required exclusively for one customer, that customer will contribute the actual installed cost of the switching cabinet. When more than one customer is served from the switching cabinet, each customer's contribution will be the prorated total installed cost of the switching cabinet based on the number of positions required for each customer.

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If trenching is required where practical difficulties exist, such as in rock or in sodden ground or when boring under streets, driveways, patios, or any other paved areas, the per foot charges stated in this rule shall not apply, and the contribution in aid of construction shall be an amount equal to the total cost differential between overhead and underground construction costs, but not less than the amount calculated on the per foot basis.

The developer or owner will be responsible for any costs of relocating company facilities to accommodate changes in grade or other changes after underground equipment is installed and also be responsible for any damage to company facilities caused by his operations or the operations of his contractors. An amount equal to the total costs involved, including overheads, is required for relocation or rearrangement of facilities whether specifically requested by the developer or owner or due to the facilities becoming endangered by a change in grade.

An additional amount of \$2.10 per foot shall be added to trenching charges for practical difficulties associated with winter construction in the period from November 15 to April 30 inclusive. This charge will not apply to jobs which are ready for construction and for which the construction meeting has been held prior to September 30.

b. Residential Service

If underground is requested, these provisions will apply to permanent dwellings. Mobile homes will be considered permanent dwellings when meeting the company's requirements for permanent installations.

1) New Platted Subdivisions

When requested, distribution facilities in all new residential subdivisions and existing residential subdivisions in which electric distribution facilities have not already been constructed shall be placed underground, except that a lot facing a previously existing street or county road and having an existing overhead distribution line on its side of the street or county road shall be served with an underground service from these facilities and shall be considered a part of the underground service area.

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a) Distribution System

The company will install an underground distribution system, including primary and secondary cable and all associated equipment, to provide service to the lot line of each lot in the subdivision.

For purposes of definition, all one-family and two-family buildings on individual lots are residential. The company will furnish, install, own, and maintain the entire underground electric distribution system, including the service lateral cables for new residential subdivisions. The trenches for primary or secondary main cables will be occupied jointly by facilities of the company and other utilities where satisfactory agreement for reimbursement exists between the company and other utilities.

The service normally available from the system will be at secondary voltage, single-phase, three-wire, 60 Hz. Three-phase service will be made available for schools, pumping stations, and other special installations only under terms of a separate agreement. Certain related equipment, such as padmounted transformers, switching equipment, and service pedestals may be above grade. The area must be suitable for the direct burial installations of cable.

The use of the lot front foot measurements in these rules shall not be construed to require that the underground electric distribution system be placed at the front of the lot.

Where sewer and/or water lines will parallel company cables, taps must be extended into each lot for a distance of four (4) feet beyond the route of the cables prior to installation of the cables.

The property owner shall not make any changes in established grade in or near the easement that will interfere with utility facilities already installed. In the event the property owner requests relocation of facilities, or such facilities are endangered by change in grade, the property owner shall pay the cost of the relocation or rearrangement of the facilities.

(1) Charges

Prior to commencement of construction, the owner or developer shall deposit with the company an amount equal to the estimated cost of construction of the distribution system, but not less than the nonrefundable charges set forth in the following Paragraph (2) below:

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(2) Refunds

That portion of the deposit related to the difference in the cost of underground construction and the equivalent overhead facilities shall be considered nonrefundable. This amount shall be determined by multiplying the sum of the lot front footage for all lots in the subdivision by \$1.75, except for those lots served by an underground service from an overhead distribution line under the provision in Section III., 2., b., 1). Where underground extensions are necessary in unplatted portions of the property, the nonrefundable portion of the deposit shall be computed at the rate of \$3.50 per trench foot. The balance of the deposit shall be made available to the depositor on the following basis:

Following completion of its construction work order covering construction of the distribution system, the company will refund any amount by which its original estimate exceeds the actual construction costs.

During the five (5) year period immediately following completion of the construction, the company will refund \$500 for each permanent residential customer connected within the subdivision. Such refunds will be made only to the original depositor and in total shall not exceed the refundable portion of the deposit. The deposit shall bear no interest.

(3) Measurement

The front foot measurement of each lot to be served by a residential underground distribution system shall be made along the contour of the front lot line. The front lot line is that line which usually borders on or is adjacent to a street. However, when streets border on more than one side of a lot, the shortest distance shall be used. In case of a curved lot line which borders on a street or streets and represents at least two sides of the lot, the front foot measurement shall be considered as one-half the total measurement of the curved lot line. The use of the lot front foot measurement in these rules shall not be construed to require that the underground electric distribution facilities be placed at the front of the lot.

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b) Service Laterals

The company will install, own, operate, and maintain an underground service lateral from termination of its facilities at the property line to a metering point on each new residence in the subdivision.

(1) Contribution

For a standard installation, the applicant shall make a nonrefundable contribution in aid of construction in the amount of \$2.00 per trench foot.

(2) Measurement

The "trench feet" shall be determined by measuring from the termination of company facilities at the property line along the route of the trench to a point directly beneath the electric meter.

2) Other Residential Underground Facilities

At the option of the applicant(s), the company will provide underground facilities from existing overhead facilities in unplatted areas or in subdivisions where overhead electric distribution facilities have been installed.

The company reserves the right to refuse to install its facilities underground in cases where, in the company's opinion, such construction would be impractical or present a potential detriment to the service to other customers. The company may designate portions of existing subdivisions as "underground service areas" where, in the company's opinion, such designation would be desirable for aesthetic or technical reasons. All future applicants for service in areas so designated will be provided with underground service subject to the applicable provisions of these rules.

a) Extension of Existing Distribution Systems in Platted Subdivisions

Any such extension shall be considered a distinct, separate unit, and any subsequent extensions therefrom shall be treated separately.

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(1) Charges (In Addition to Those Charges Set Forth in Section III., 1., a., 1))

Prior to commencement of construction, the applicant shall make a deposit in an amount equal to \$1.75 per foot for the total front footage of all lots which can be directly served in the future from the distribution system installed to serve the initial applicant. Any subsequent applicant(s) for service on these lots shall be required to make a nonrefundable contribution in aid of construction in the amount of \$1.75 per front foot for all lots owned by the subsequent applicant(s) which can be directly served from the original distribution extension.

(2) Refunds

The company will make available for refund to the original depositor from amounts contributed in aid of construction by subsequent applicants, as provided in Paragraph (1) above, the amount included in the original deposit to cover the front footage of the lot(s) owned by the subsequent applicant(s). The total amount refunded shall not exceed the amount of the original deposit and will be made only to the original depositor.

The company will endeavor to maintain records for such purposes, but the depositor is ultimately responsible to duly notify the company of refunds due; any refund not claimed within five (5) years after completion of construction shall be forfeited. Refunds made under the provisions of the paragraph shall be in addition to refunds made under the company's overhead extension policy.

(3) Measurement

The lot front footage used in computing charges and contributions in Paragraph (1) above shall be measured the same as for new subdivisions as set forth in Section III., 2., b., 1)., (a)., (3).

The front footage used in determining the amount of the original deposit or any refunds of subsequent contributions shall include only the frontage of lots directly served by the distribution system extension covered by the original deposit.

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- b) Distribution Systems in Unplatted Areas
The company will extend its primary or secondary distribution system from existing overhead or underground facilities. When any such extension is made from an existing overhead system, the property owner may be required to provide an easement(s) for extension of the overhead system to a pole on his property where transition from overhead to underground can be made.
- (1) Contribution
Prior to commencement of construction, the applicant shall make a contribution in aid of construction equal to the difference between the estimated overhead construction costs and the underground construction costs, plus a deposit based on the company's overhead extension policy. Refunds will be based on the overhead extension refund policy and shall apply only to that portion related to the overhead deposit.
- c) Service Laterals
The company will install, own, operate, and maintain an underground service lateral from the termination of its primary or secondary system to a metering point on each new residence to be served. Such underground service laterals may be served either from an underground or overhead system.
- (1) Contributions
When a service lateral is connected to an underground system, the applicant shall make a nonrefundable contribution in aid of construction in the amount equal to the product of the trench length in feet, multiplied by \$2.00. When the service lateral is connected to existing overhead facilities, the contribution shall be \$50, plus \$2.00 per trench foot.
- (2) Measurement
The "trench length" shall be determined by measuring from the pole or underground secondary terminal to which the service lateral is connected along the route of the lateral trench to a point directly beneath the electric meter.

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c. Non-Residential Service1) Commercial Service

If requested, distribution facilities in the vicinity of new commercial loads and built solely to serve such loads may be placed underground. This includes service to all buildings used primarily for business purposes, where the major activity is the sale of goods or services at wholesale or retail. This category shall include, but not be limited to, apartment houses, motels, and shopping centers.

The company will furnish, install, own and maintain the entire underground electric distribution system, including the service lateral cables for new commercial subdivisions. Generally, the trenches will be occupied jointly by facilities of the company and other utilities where satisfactory agreement for reimbursement exists between the company and the other utilities. The service for individual customers within a commercial subdivision will be furnished as provided for in Underground Service Connections. Certain related equipment, such as padmounted transformers, switching equipment, and service pedestals, may be above-grade.

In the event the developer(s), owner(s), customer(s), or tenant(s) request relocation of facilities which are endangered by change in grade, the total cost of relocation or rearrangement of the facilities shall be borne by the requesting party(s).

The company will install underground service connections to commercial and industrial customers and other installations within designated underground districts in cooperation with the developer or owner, evidenced by a separate signed agreement, subject to the following specific conditions:

When required, the developer or owner must provide suitable space and the necessary foundations and/or vaults for equipment and provide trenching, backfilling, conduits, and manholes acceptable to the company for installation of cables on his property.

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- a) Contribution
For standard installation of distribution facilities, the applicant(s) shall make a nonrefundable contribution in aid of construction in the amount equal to the product of the total of trench length in feet to the point of beginning service multiplied by \$1.90.
- Transformers will be charged on an installed basis of \$4.00 per Kva.
- Service, as this term is generally understood in the electric utility field (on customer's property), is charged on the basis of \$4.00 per trench foot.
- b) Measurement
"Trench length" shall be determined by measuring along the center line of the trench as follows:
- (1) Primary Extensions
Shall be measured along the route of the primary cable from the transition pole to each transformer or other primary termination.
 - (2) Secondary Extensions
Shall be measured from each transformer or other secondary supply terminal along the route of the secondary cable to each secondary pedestal or termination. No charge will be made for secondary cable laid in the same trench with primary cable.
 - (3) Service Laterals
Shall be measured from the pole or underground secondary terminal to which the service lateral is connected along the route of the lateral trench to the point of connection to the customer's facilities. No charge will be made for service laterals laid in the same trench with primary or secondary cable.
- 2) Industrial Service
Distribution facilities in the vicinity of new industrial loads and built solely to serve such loads will be placed underground at the option of the applicant. This includes service to all buildings used primarily for the assembly, processing, or manufacturing of goods.
- a) Contribution
The applicant(s) shall make a contribution according to the provisions above for commercial service.

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3) Mobile Home Parks

Distribution facilities in new mobile home parks or extension from existing overhead systems in mobile home parks will be placed underground at the option of the park owner.

The company will furnish, install, own, and maintain the entire underground electric distribution system, including the premeter portion of the service lateral cables for mobile home parks. The trenches for primary or secondary main cables will be occupied jointly by facilities of the company and other utilities where satisfactory agreement for reimbursement exists between the company and the other utilities.

The service for tenant loads normally available from the system will be at secondary voltage, single-phase, 120/240 volt, three-wire, 60 Hz. Three-phase service will be made available for pumps and service installations only under terms of a separate agreement. Certain related equipment, such as padmounted transformers, switching equipment, and service pedestals may be above-grade. The area must be suitable for the direct burial installation of cable.

This service is limited to mobile home parks in which the service is metered by the company at secondary voltage.

Company cables shall be separated by at least five feet from paralleling underground facilities which do not share the same trench. The park owner's cable systems, such as community antenna systems, should be in separate trenches, if possible. Subject to an agreement with the company, these cable systems may occupy the same trench. The park owner must agree to pay a share of the trenching cost plus the extra cost of the additional backfill, if required, and agree to notify the other using utilities when maintenance of his cables requires digging in the easement.

The park owner must provide for each mobile home lot a meter pedestal of a design acceptable to the company.

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In the event the park owner requests relocation of facilities or such facilities are endangered by change in grade, the park owner shall pay the cost of the relocation or rearrangement of the facilities.

a) Contribution

The park owner shall be required to make a nonrefundable contribution in aid of construction as follows:

(1) Primary and Secondary Extensions

An amount equal to the product of the total trench length in feet multiplied by \$1.90.

(2) Service Loops or Laterals

An amount equal to the product of the total trench length in feet multiplied by \$1.90.

(3) Transformers

\$4.00 per Kva.

(4) Measurement

The "trench length" shall be measured the same as provided for measurement of cable trench in commercial installations.

d. Other Conditions1) Obstacles to Construction

Where unusual construction costs are incurred by the company due to physical obstacles such as, but not limited to: Rock, surface water, frost, other utility facilities, heavy concentration of tree roots, or roadway crossings, the applicant(s) shall make a nonrefundable contribution in aid of construction equal to the estimated difference in cost of the underground installation and that of equivalent overhead facilities. In no case shall this contribution be less than the per foot charges above for the type of service involved. The company reserves the right to refuse to place its facilities under road or railroad rights-of-way in cases where, in the company's judgment, such construction is impractical.

2) Contribution

Prior to commencement of construction, the applicant shall make a contribution in aid of construction as required by the underground extension rules, plus a contribution based on the company's overhead extension policy. Refunds will be based on the overhead extension refund policy and shall apply only to that portion related to the overhead contribution.

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- 3) Replacement of Overhead Facilities
Existing overhead electric distribution service lines shall, at the request of an applicant(s), be replaced with underground facilities where, in the opinion of the company, such replacement will not be detrimental to the electric service to other customers.
- Before construction is started, the applicant(s) shall be required to pay the company the depreciated cost (net cost) of the existing overhead facilities, plus the cost of removal, less the value of materials salvaged, and also make a contribution in aid of construction toward the installation of underground facilities in an amount equal to the estimated difference in cost between the underground facilities and equivalent new overhead facilities.
- 4) Underground Installations for Company's Convenience
Where the company, for its own convenience, installs its facilities underground, the differential between estimated overhead construction costs and underground costs of such installation will be borne by the company. All other costs will be governed by the company's overhead extension policy.
- 5) Underground Extensions on Adjacent Lands
When a primary extension to serve an applicant or group of applicants must cross adjacent lands on which underground construction is required by the property owner (such as on state or federal lands), the applicant(s) shall make a contribution equal to the estimated difference in cost between the underground and equivalent overhead facilities. The company may establish a per foot charge to be considered the difference in cost. Such charge shall be adjusted from time to time to reflect the company's actual construction cost experience.
- 6) Local Ordinances
The company reserves the right, where local ordinance requirements are more stringent than these rules, to apply to the Michigan Public Service Commission for such relief as may be necessary.

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3. MISCELLANEOUS GENERAL CONSTRUCTION POLICY

Except where specifically designated as overhead or underground construction policies, the following general policies will be applied to either overhead or underground construction:

a. Easements and Permits1) New Residential Subdivisions

The developer of a new residential subdivision shall cause to be recorded with the plat of the subdivision a public utility easement approved by the company for the entire plat. Such easement shall include a legal description of areas within the plat which are dedicated for utility purposes, and also other restrictions as shall be determined by the company for construction, operation, maintenance, and protection of its facilities.

2) Other Easements and Permits

Where suitable easements do not exist, the company will provide the necessary easement forms and solicit their execution. The applicant(s), as a condition of service, will be ultimately responsible for obtaining all easements and permits as required by the company for construction, operation, maintenance, and protection of the facilities to be constructed. Where state or federal lands are to be crossed to extend service to an applicant or group of applicants, the additional costs incurred by the company for rights-of-way and permit fees shall be borne by the applicant(s).

b. Temporary Service

Customers desiring temporary service for a short time only, such as for construction jobs, traveling shows, outdoor or indoor entertainments or exhibitions, etc., shall pay the charge per customer per month provided in applicable rate schedules. In addition, such customer shall pay installation and removal charges as follows:

- 1) When 120/240 volt single-phase service is desired and when such service can be provided at the site without exceeding 100 feet overhead or 10 feet underground at the time temporary service is desired, the charge for installation and removal of temporary, single-phase, three-wire, 120/240 volt service shall be \$200.

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- 2) When 120/240 volt, single-phase service is desired and requires more than 100 feet overhead or 10 feet underground of extension, or if other than 120/240 volt, single-phase service is desired, the charge for installation and removal shall be based on the cost thereof.

The customer shall be required to deposit in advance of construction with the company an amount (in excess of any salvage realized) to cover the cost of installing and removing temporary facilities, plus the estimated cost of service under the terms of applicable rate schedules. Meters may be read daily and the deposit modified as the energy used may justify such modifications.

If service extends for a period in excess of six consecutive months, the customer may qualify for other of the company's available rates, provided he meets all of the applicable provisions of the filed tariffs.

c. Moving of Buildings or Equipment

When the company is requested to assist in the moving of buildings or equipment through, under, or over the company's distribution lines, the company will require a deposit from the mover in advance of providing such assistance. The amount of the deposit required will be based upon the company's estimate of the probable cost, but in no event will the required deposit be less than \$100. Upon completion of moving assistance, the company will determine actual costs and will bill or credit the mover according to the difference between actual costs and the deposit, except that the minimum actual cost will not be less than \$100. Actual costs will be determined in accordance with the following:

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- 1) Within Regular Working Hours
 - a) Average individual wage rate applicable to employee(s) involved.
 - b) Actual material used.
 - c) Appropriate overhead charges.
 - 2) Outside Regular Working Hours
 - a) Overtime wage rate applicable to employee(s) involved.
 - b) Actual materials used.
 - c) Appropriate overhead charges.
 - 3) The minimum billing for moving assistance shall not be less than \$100.
- d. Relocation of Facilities
- 1) The company will cooperate with political subdivisions in the construction, improvement, or rehabilitation of public streets and highways. It is expected that the company will receive reasonable notice so that any required relocation work can be properly scheduled.
 - 2) If the company's poles, anchors, or other appurtenances are located within the confines of the public right-of-way, the company will make the necessary relocation at its own expense with exceptions:
 - a) The facilities were originally installed within the confines of the public right-of-way at the request of the political entity.
 - b) Existing facilities being within the confines of a new public right-of-way obtained after the construction of the company's facilities.
 - c) The facilities provide public services, such as lighting, traffic signals, etc.
 - 3) If the company's poles, anchors, or other appurtenances are located on private property, the political subdivision must agree in advance to reimburse the company for any expenses involved in relocating its facilities.

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- 4) When the company is requested to relocate its facilities for reasons other than road improvements, any expense involved will be paid for by the firm, person, or persons requesting the relocation unless one or more of the following conditions are met:
- a) The relocation is made for the convenience of the company.
 - b) The relocation is associated with other regularly scheduled conversion or construction work at the same location and can be done at the same time.
- 5) Before actual relocation work is performed under Paragraph III., 3., d., 3) and 4), above, the company will estimate the cost of moving the poles, anchors, or other appurtenances, and an advance deposit in the amount of the estimate must be received from the firm, person, or persons requesting such relocation. Upon completion of relocation work, the company will determine the actual costs of the relocation, and the firm, person, or persons requesting the relocation will be billed or credited for the difference between the advance deposit and the actual cost.
- e. Construction Schedules
Scheduling of construction shall be done on a basis mutually agreeable to the company and the applicant. The company reserves the right not to begin construction until the customer has demonstrated to the company's satisfaction his intent to proceed in good faith with installation of his facilities by acquiring property ownership, obtaining all necessary permits, and/or, in the case of mobile homes, meeting the company's requirements for permanency.
- f. Design of Facilities
The company reserves the right to make final determination of selection, application, location, routing, and design of its facilities. Where excessive construction costs are incurred by the company at the request of the customer, the customer may be required to reimburse the company for such excess costs.
- g. Billing
For customer(s) who fail to take service two (2) months after an extension has been completed to the premises and within the time period requested by the customer(s), the company shall have the right, after said two (2) month period, to commence billing the customer under the company's applicable rates and rules for the type of service requested by the customer(s).

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