

## Structural Compliance Certificate Natural Gas and Electric Conversion Program



Customer name: \_\_\_\_\_  
 Service address: \_\_\_\_\_ Premise number: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Account number: \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ District: \_\_\_\_\_  
 Type of conversion:     Non-gas to gas space heating                       Competitive fuel to electric space heating  
                                   Non-gas to gas general use

Required	OK	Code requirements	Minimum requirements	Work required to meet standard
		Ceiling insulation	If R-19 or less, insulate to R-38 as space permits. If between R-11 and R-19, R-19 batt is sufficient.	
		Attic ventilation	Require free vent space of 1/300 to horizontal area. For electrically-heated structures without a vapor barrier 1/150 is recommended.	
		Sillbox insulation	R-19.	
		Floor insulation	R-19, over unheated basements or crawlspaces.	
		Foundation wall insulation	R-5 required in heated crawlspaces.	
		Windows	Must be double glazed or equipped with a storm.	
		Doors	Must have storm or other form of insulation.	
		Weatherstripping	Must weatherstrip windows and doors exposed to unheated areas.	
		Caulking	Must caulk all exterior building joints including around windows and doors, etc.	
		Duct and pipe insulation	Must insulate heating ducts, cold air returns and hot water pipes in unheated areas.	
		Sidewall insulation	R-11 in <b>electrically-heated structures</b> .	
		Vent dampers	Required on <b>gas heating equipment</b> . Space heaters, wall furnaces, unit heaters, mobile home, and dual fuel heating equipment are exempt from requirement. Any heating equipment with a vent damper equivalent is also exempt.	
		Electronic ignition	Required on <b>gas heating equipment</b> . Exempt when LP conversion requires orifice change only. Also space heaters, wall furnaces, unit heaters, and mobile home heating equipment are exempt from requirement.	

If the customer plans on installing new natural gas heating equipment, it must be equipped with an electronic ignition and a vent damper or its equivalent.

\* Date building met conversion standards: \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Temporary authorizations

- Emergency authorization.** You are authorized to install space heating equipment in the above listed residence on an emergency basis. An audit will be (has been) performed to determine if there are any deficiencies to be corrected. Any noted deficiencies must be corrected within 6 months or by \_\_\_\_/\_\_\_\_/\_\_\_\_ or **your natural gas/electric service is subject to disconnect.**
- Installation authorization.** You are authorized to install space heating equipment in the above listed residence, on the condition that you will bring the building to minimum Code requirements as detailed on this report. Any noted deficiencies must be corrected within 6 months or by \_\_\_\_/\_\_\_\_/\_\_\_\_ or **your natural gas/electric service is subject to disconnect.**

Wisconsin Public Service has performed an energy check-up on your home to determine what work is required, by code, before you can convert to WPS space heating fuels. The results of our check-up show:

- All conversion standards have been met; the property can convert.
- The work identified above needs to be completed before the property can be converted.
- If the property will be converted in the future, the work identified above needs to be completed.
- You may install space heating equipment under a temporary authorization. You have agreed to complete the work identified above and will notify WPS when the minimum code requirements have been met.

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 Customer signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 WPS rep: \_\_\_\_\_ Phone: \_\_\_\_\_  
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